

## Steps for PPA's to verify days worked on Signatory Productions between the AMPTP and the Communications Workers of America Local 1101.

The Alliance of Motion Picture and Television Producers (AMPTP) administers and manages PPAs Medical and Pension Benefits through a third party provider, MPIPHP (Motion Picture Industry Pension & Health Plan). CWA Local 1101 does NOT administer the benefits. The MPIPHP can be reached by calling 855-275-4674 or via their website:

<http://www.MPIPHP.org>

As Per the 2018 Agreement between AMPTP and the Communications Workers of America Local 1101 Article 6 (3) iii: "The Union Shall provide the AMPTP with a list of those members of the bargaining unit who have worked at least one hundred and eighty (180) days since February 12, 2018 as a Parking Production Assistant and/or lead Parking Production Assistant for one or more of the employers signatory to the agreement.....along with documents establishing such members work experience."

The AMPTP will only accept PDF files requested by PPA's from their payroll company Entertainment Partners and Cast and Crew. CWA cannot contact Entertainment Partners or Cast and Crew on behalf of any PPA to request personal payroll information. It is the PPA's responsibility to request their individual information.

\*Remember this is not a simple process and they are making it very difficult. Here's what we need you to do:

1. Contact Entertainment Partners (818-855-4469) [cslr@ep.com](mailto:cslr@ep.com) and/or Cast and Crew (818-848-6022) [castandcrew.com/contact](http://castandcrew.com/contact), depending on who worked for.
2. Request your days and hours worked from February 2018 until present. Provide them with your email address. They will email you all the production days and hours you've worked on.
3. Forward the email to [ppa1101days@gmail.com](mailto:ppa1101days@gmail.com). If there's an attached security code send it in the email. The union will sort through the productions to determine which are covered under the Signatory Agreement (union contract) and which are not. The union will tally all days qualifying towards your Medical and Pension.
4. After totaling the qualifying 180 days the union will contact AMPTP and will provide attached payroll information as proof of benefits eligibility.
5. The union will let you know once AMPTP has verified that you worked 180 days on Signatory Productions. You can call MPIHP to confirm enrollment at 855-275-4674. Please allow a few weeks for the verification to process.
6. After your 180 days have been verified you must work an additional 600 hours in a qualifying period to begin coverage. You can find the qualifying period at [mpihp.org](http://mpihp.org) under benefits>eligibility.
7. Once coverage has begun, you must work 400 hours in each qualifying period to continue coverage.

These are the steps we have taken and found them to be successful in communicating with the AMPTP.

Please email any questions to [ppa1101days@gmail.com](mailto:ppa1101days@gmail.com).